



## TECHNICAL THEORETICAL MODULE ENROLMENT FORM

### COMPANY/PRIVATE DELEGATE DETAILS

PRIVATE DELEGATE

COMPANY

COMPANY NAME		
CONTACT PERSON		
PRIVATE DELEGATE NAME (If not studying through company)		
COMPANY VAT Reg. No.		
COMPANY ORDER No.		
TELEPHONE		
FAX		
EMAIL		
POSTAL ADDRESS		
	Postal Code	



## APPRENTICE DETAILS (Please complete form 1, 2 & 3 for each Apprentice)

FORM 1												
SURNAME												
FIRST NAME(S)												
GENDER	MALE					FEMALE						
RACE	BLACK		COLOURED		INDIAN		WHITE					
DISABILITY	YES		NO		If you answered yes please state disability for statistical purposes							
ID NUMBER												
APPRENTICE TELEPHONE												
APPRENTICE EMAIL												
APPRENTICE PHYSICAL ADDRESS												
											Postal Code	
APPRENTICE CONSENT STATEMENT – ARTISTE RELEASE												
<p>I, the undersigned Apprentice, hereby authorise that the Printing Industries Federation of South Africa NPC (hereafter referred to as the company) may publish, photographs taken of me, my name and likeness for use in the company print, online and or video based marketing materials as well as other company publications.</p> <p>I hereby release and hold harmless the company from any reasonable expectation of privacy and confidentiality associated with the images specified above.</p> <p>I further acknowledge that my participation is voluntary and that I will not receive any financial compensation of any type associated with the publication of the said images or participation in company marketing materials and other publications. I acknowledge and agree that I have no rights of ownership or am entitled to any royalties associated with the publications of the said images.</p> <p>I hereby grant release to the company, its contractors, its employees and any third parties involved in the creation or publication of marketing materials from any liability and or claims made in connection with my participation.</p> <p style="text-align: right;"><i>Apprentice to initial: .....</i></p>												

## APPRENTICE DETAILS (Please complete form 1, 2 & 3 for each Apprentice)

### FORM 1 (Continued)

#### APPRENTICE CONSENT AND ACKNOWLEDGMENTS IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT 4 OF 2013 (POPI)

In terms of the POPI Act, a *'Responsible Party'* (in this case being the Printing Industries Federation of South Africa NPC, hereafter referred to as the *'company'*) has a legal duty to process a *'Data Subject's'* Personal Information (in this case being the Apprentices' personal information and related details) in a lawful, legitimate and responsible manner.

To discharge this duty, the company requires the Apprentices' expressed and informed permission to process his/her Personal Information.

#### **Apprentice Consent and Permission to process personal information:**

I, the undersigned Apprentice, hereby give permission to the company to process the personal information provided, and acknowledge that I understand the following purposes for which it is required and for which it will be used:

- I understand that the withholding of or failure to disclose personal information will adversely affect the companies' ability to perform its function and or to provide services for my benefit.
- Where I share personal information of individuals other than myself with the company, I hereby provide consent on their behalf to the collection, use and disclosure of their personal information in accordance with this consent provided and I warrant that I am authorised to give this consent on their behalf.
- To this end, I indemnify and hold the company harmless in respect of any claims by any other person on whose behalf I have consented, against the company should they claim that I was not so authorised.
- I understand that in terms of the POPI Act, and other laws of the country, there are instances where my expressed consent is not necessary in order to permit the processing of personal information, which may be related to police investigations, litigation or when personal information is publicly available.
- I will not hold the company responsible for any improper or unauthorised use of personal information that is beyond its reasonable control.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017 AT \_\_\_\_\_

FULL NAME OF APPRENTICE: \_\_\_\_\_

SIGNATURE OF APPRENTICE: \_\_\_\_\_

## TECHNICAL THEORETICAL MODULE TIMETABLE 2017

<b>FORM 2</b>			
<i>Please mark the relevant TT Module the Apprentice will be attending</i>			
<b>1<sup>ST</sup> SEMESTER</b>			<b>✓</b>
<b>TT1</b>	Registration Closes	18 January 2017	
	Module Starts	23 January 2017	
	Subject Re-Write Registration Closes	25 January 2017	
	Module Ends	17 February 2017	
<b>TT2</b>	Registration Closes	22 March 2017	
	Module Starts	27 March 2017	
	Subject Re-Write Registration Closes	29 March 2017	
	Module Ends	21 April 2017	
<b>TT3</b>	Registration Closes	10 May 2017	
	Module Starts	15 May 2017	
	Subject Re-Write Registration Closes	17 May 2017	
	Module Ends	09 June 2017	
<b>1<sup>ST</sup> SEMESTER EXAM TIME TABLE</b>			
<b>TT1</b>	Business Studies		20 February 2017
	Computer Applications Printers' Machinery		21 February 2017
	<b>All Trade Theory Subjects I</b>		22 February 2017
<b>TT2</b>	Communications		24 April 2017
	Computer Applications (Typography) Printers' Material Technology		25 April 2017
	<b>All Trade Theory Subjects II</b>		26 April 2017
<b>TT3</b>	Printers Administration/Supervision III		12 June 2017
	Computer Applications (Design & Layout) Printers' Material Technology		13 June 2017
	<b>All Trade Theory Subjects III</b>		14 June 2017

## TECHNICAL THEORETICAL MODULE TIMETABLE 2017

<b>FORM 2</b>			
<i>Please mark the relevant TT Module the Apprentice will be attending</i>			
<b>2<sup>nd</sup> SEMESTER</b>			✓
<b>TT1</b>	Registration Closes	28 June 2017	
	Module Starts	3 July 2017	
	Subject Re-Write Registration Closes	05 July 2017	
	Module Ends	28 July 2017	
<b>TT2</b>	Registration Closes	16 August 2017	
	Module Starts	21 August 2017	
	Subject Re-Write Registration Closes	23 August 2017	
	Module Ends	15 September 2017	
<b>TT3</b>	Registration Closes	11 October 2017	
	Module Starts	16 October 2017	
	Subject Re-Write Registration Closes	18 October 2017	
	Module Ends	10 November 2017	
<b>2<sup>nd</sup> SEMESTER EXAM TIME TABLE</b>			
<b>TT1</b>	Business Studies		31 July 2017
	Computer Applications Printers' Machinery		01 August 2017
	<b>All Trade Theory Subjects I</b>		2 August 2017
<b>TT2</b>	Communications		18 September 2017
	Computer Applications (Typography) Printers' Material Technology		19 September 2017
	<b>All Trade Theory Subjects II</b>		20 September 2017
<b>TT3</b>	Printers Administration/Supervision III		13 November 2017
	Computer Applications (Design & Layout) Printers' Material Technology		14 November 2017
	<b>All Trade Theory Subjects III</b>		15 November 2017

APPRENTICE ENROLLING FOR DISTANCE LEARNING		YES		NO	
APPRENTICE PREVIOUSLY SUCCESSFUL IN TT MODULE		YES		NO	
<b>FORM 3</b>					
<b>FP&amp;M SETA - National Printers' Examination Application Form</b>					<input checked="" type="checkbox"/>
<b>TT1</b>	1004	<b>Bindery Theory 1</b>			
	1014	<b>Can and End Making 1</b>			
	1009	<b>Flexography Theory 1</b>			
	1010	<b>Gravure Theory 1</b>			
	1018	<b>Laminating Theory 1</b>			
	1011	<b>Lithography Theory 1</b>			
	1001	<b>Origination Theory 1</b>			
	1003	<b>Packaging Theory 1</b>			
	1012	<b>Rotary Offset Theory 1</b>			
	1019	<b>Screen Printing 1</b>			
	1017	<b>Stationery &amp; Envelope Machine Adjuster Theory 1</b>			
	1007	Business Studies			
	1005	Printers Computer Applications 1			
	1013	Printers Machinery 1			
<b>TT2</b>	2004	<b>Bindery Theory 2</b>			
	2014	<b>Can and End Making 2</b>			
	2009	<b>Flexography Theory 2</b>			
	2010	<b>Gravure Theory 2</b>			
	2018	<b>Laminating Theory 2</b>			
	2011	<b>Lithography Theory</b>			
	2001	<b>Origination Theory 2</b>			
	2003	<b>Packaging Theory 2</b>			
	2012	<b>Rotary Offset Theory 2</b>			
	2019	<b>Screen Printing 2</b>			
	2017	<b>Stationery &amp; Envelope Machine Adjuster Theory 2</b>			
	2007	Communications			
	2005	Printers Computer Applications 2			
	2006	Printers' Material Technology 2			
<b>TT3</b>	3004	<b>Bindery Theory 3</b>			
	3014	<b>Can and End Making 3</b>			
	3009	<b>Flexography Theory 3</b>			
	3010	<b>Gravure Theory 3</b>			
	3018	<b>Laminating Theory 3</b>			
	3011	<b>Lithography Theory 3</b>			
	3001	<b>Origination Theory 3</b>			
	3003	<b>Packaging Theory 3</b>			
	3012	<b>Rotary Offset Theory 3</b>			
	3019	<b>Screen Printing 3</b>			
	3017	<b>Stationery &amp; Envelope Machine Adjuster Theory 3</b>			
	3007	Printers Administration 3			
	3005	Printers Computer Applications 3			
	3013	Printers' Material Technology 3			

## COST PER APPRENTICE/PRIVATE DELEGATE

Category	Duration	Cost per delegate (Incl. VAT)
TT Module	4 weeks & 3 days	R 9 529
TT Module revision week per subject	1 week	R 1 294
TT Module repeat per Generic subject	4 weeks	R 2 583
TT Module repeat per Trade subject	4 weeks	R 3 873
TT Module exam re-write per subject	½ day	R 323
<b>Skills Pool Package:</b> (Selection testing, ID2, Study Methods and TT1)	Quarterly	R 12 840

The cost per Apprentice/Private Delegate includes our newly designed Manuals and Workbooks.

Please note that Apprentices/Private Delegates are responsible for providing their own meals/refreshments at our Training College during the TT Modules.

**Private Delegates/Employees from Non-Printing SA Member Companies must contact the Regional Chamber to establish the availability and applicable costs of TT Modules.**

**Please note that a premium of 20% shall be added to the above cost per delegate for employees employed at Non-Printing SA Member Companies.**

## PAYMENT DETAILS

Please submit your completed registration forms together with proof of payment prior to the commencement of the TT Module to Charmaine Kearns:

Fax: 010 594 3298 or 086 508 1350

Email: [central-chamber@printingsa.org](mailto:central-chamber@printingsa.org)

Please select the relevant block:  PRINTING SA MEMBER  NON MEMBER

Payment will be made by:  Electronic Funds Transfer (EFT)  Direct deposit

Bank Details of the Printing Industries Federation of South Africa NPC – Central Chamber:			
BANK	BRANCH	BRANCH CODE	ACCOUNT NUMBER
ABSA	GHANDI SQUARE	632 005	127 151 0299


## TERMS AND CONDITIONS

I, \_\_\_\_\_, being the Employer/representative of the afore-mentioned delegate(s) take full responsibility for the payment of the total course fee prior to the commencement of this course.

I further agree to pay the full course fee in respect of any delegate cancellation provided less than 3 working days before the scheduled start of the course.

I hereby declare that the particulars as furnished by me on this form are correct. I accept that proof of any false information furnished, would disqualify the Apprentice/delegate from participation in the national examinations.

\_\_\_\_\_  
 Signature of Employer/Private Delegate

  
 Company Stamp (if applicable)